



REQUEST FOR QUOTATION

Date: 15 June 2023
RFQ No.: 100-23-05-875

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Service Provider for the Collection and Disposal of Hazardous Special Waste of Pasig City Public Cemetery – City Civil Registry Office** with an Approved Budget for the Contract (ABC) of **Php 990,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as **One Project** having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name (PLEASE DO NOT LEAVE BLANK)	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	Waste transporter contractor - Waste Transporter Contractor (1 st Phase)		18,000	Kgs.	55.00	990,000.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.			Total		990,000.00			
DELIVERY TERM: Please refer to the Terms of Reference.								

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**

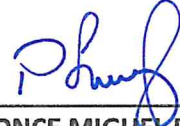


Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph



ATTY. PONCE MIGUEL D. LOPEZ

Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:


Signature over Printed Name


Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *

 pasigcity.gov.ph

TERMS OF REFERENCE

- Project Title** : Collection and Disposal of Hazardous Special Waste of Pasig City Public Cemetery
- Source of Fund** : P990,000.00 for the year CY2023.
- Scope of Work** :
a. Processing of permit to transport and issuance of Certificate for disposal and treatment.
b. Collection, hauling and disposal services of hazardous and special wastes generated by the Pasig City Cemetery. (old clothes, shoes and other residual waste inside the niche to All kinds of coffin).

Project Description:

This project envisioned to further improve and enhance the management and disposal of hazardous and special waste generated by the Cemetery.

Capability:

The bidder must possess the operational capabilities as stated hereunder. Appropriate documents must be submitted as proof thereof.

- a. Accreditation/registration with the DENR-EMB and DOH as Hazardous/Special waste transporter.
- b. Accreditation of collection vehicles (closed 6-wheeler dumptruck) must possess at least three (3) collection vehicles as assurance for uninterrupted services.
- c. Pollution Control Officer for personnel involved in field operation.
- d. Must have an existing agreement with DENR-EMB and DOH as treater of hazardous/special wastes

Other requirements:

- a. Provision of special wastes bin for generated wastes to be used temporary storage while waiting collection.
- b. Must provide and apply sanitizing and treatment solutions/chemicals every scheduled collection.
- c. All key personnel must be provided with identification and uniforms and personal protective equipment (PPE).
- d. Vehicles must always be road worthy and must have an updated OR/CR of all vehicles.

Specification of Services to be procured:

The Bidder shall provide all the chemicals, materials, equipment (hauling vehicle) and tools necessary to properly perform the task specified in the contract to wit;

<u>Description</u>	<u>Unit price</u>
Hazardous and Special Waste	* P 55.00/kg.

Other Terms and Condition:

The duration of the contract to be bid will be for three months until December, 2023 for this year through the approved budget subject for evaluation prior continuation of the next succeeding years of operation. The collection will be twice a month – every 15th and 30th day of the month or as the need arises.

Payment shall be based on the actual volume/weight collected per trip with a maximum of 750 kgs per truck. Additional trips maybe undertaken upon the written request of Pasig City Cemetery and/or authorized Pasig City Official representative.

The monthly billing statement shall be submitted to the City Civil Registry Office on the first working day of the month following the monthly with all complete supporting documents attached.

All payment shall be subject to the applicable taxes and existing accounting and auditing rules and regulations applicable to the Pasig City Government.

Prepared by:



LORENZA R. MANGALI
Cemetery In-Charge

Noted by:



MA. THERESA B. SIBAL
OIC - City Civil Registry Dept.
Asst. Department Head II